



**White Rock and District Garden Club
Sept. 12, 2023
General Meeting
Cranley Hall
Minutes**

32 members attended the meeting

President Darlene Chamberlain opened the meeting at 2:00 pm. She welcomed the new members to the club. She also welcomed the guests to the meeting.

Minutes: Louise Long moved that the minutes of June 13, 2023 be accepted as circulated. Eileen Davidson seconded.

Agenda: The agenda was approved by Louise Long.

Treasurer: Eileen Mac Bean reported on the current financial situation. Three GICs matured recently. One GIC will mature in Jan. 2024, which will provide funds for the beginning of 2024. Current cash of \$4406.00 will be sufficient for the club activities for the remainder of 2023. Eileen recommended that the remaining funds be divided into 4 GICs of \$2500.00 each, maturing in March 2025 at 5.6%. Karen Jenson moved that the Treasurer's plan be approved. Terry Haight seconded. Motion carried.

Show Director: Donna Lawson reported that the BCCGC fall meeting will be Oct. 28th. at Bonsor in Burnaby. Two members will be funded to go this meeting to represent the club. Club identification will be needed.

The Fall Show at Semiahmoo Mall will be 10:00 am to 6:00 pm on Saturday. Members are need for 2 hour shifts to attend the show. Contact Donna if available. Entries need to be on the table at 9:45 am and judging will start at 10:00 am.. Instructions for entry are on the website.

Programs Report: Elizabeth Young reported the Oct. speaker will be from BC Bees. The topic for the Nov. speaker is to be determined. 2 tours are planned Oct. 18 10:30 at Cedar Rim Nursery and Nov. 21 at 1:30 at Morgan Creek Tropicals. Sign up sheets were available.

Proposed Constitutional Changes: **Bev Sass** described the suggested changes which were circulated to the membership previously. (see attached) A vote will take place at the meeting in Oct.

Sharpening of Tools Fund Raiser: **Bev Sass** described sharpening by Chip GHO will be available at the beginning of the Oct. meeting. Members will bring tools and pick them up at the end of the meeting. Half of the proceeds will be given to the club.

New Business:

Margit Elmiger-Isert has donated a Sumac tree to any members interested.

Garden Stuff: **Joyce O'Brien** will not be taking donations of hard cover books as they are too heavy to carry back and forth. All items left from the June meeting are half price.

Birthdays. Donna has turned 88 and Eileen MacBean has turned 89

Fall Show. Judge Jennifer Zuk described the entries for the show.

50/50 draw was won by Margrit Elmiger-Isert

Plant of the Month: **Bev Polykwan** presented a snake mikaido plant to Heike Czisch

Trophies: **Bev Polykwan** presented trophies for the June Show. She presented the Best in Show Trophy (Alexander F and Gowan B Hay Plaque) to Eileen Davidson. Bev also presented the Best in Class Trophy (Mottershead Trophy) to Darlene Chamberlain.

Photo Contest: **Donna Lawson** reminded members to bring a picture of an animal or bird etc resting in your garden, to the Oct. meeting. Pictures will be voted on at the Nov. meeting.

Moved by Donna Lawson and seconded by Margrit Elmiger-Isert the meeting was adjourned.

Next Meeting: Oct 10, 2023

CHANGE TO CONSTITUTION OF WHITE ROCK AND DISTRICT GARDEN CLUB Aug 2023

In discussion of budgeting and managing the Club's expenditures, the Executive of the White Rock and District Garden Club proposed 7 changes to the Constitution drawn up by the original Executive 70 years ago and revised in 2018. As costs of activities and supplies have increased over the years, the Executive believe that while we make a plan for the year through a budget that is approved by Members there are occasionally unexpected additional expenditures that may occur. To provide control as well as clarity and transparency we feel these changes are necessary.

In accordance with the Constitution, these changes will be presented to the September 2023 Membership Meeting, for the members to consider. It was also be included in the September Newsletter and a motion for a vote will be made at the October Membership Meeting.

Therefore, the following amendments for change are proposed:

Excerpt from Constitution and By-Laws for the White Rock and District Garden Club

FROM:

6. Executive The Executive shall include all officers of the Club and **eight (8)** members elected from the membership of the Club to act as the following Directors:

Program Director, Membership Director, **Parlour Show Recording Secretary**,
Trophies & Properties Director, Publicity Director, Plants Sales Director,
Director. A person may hold more than one office at Newsletter Director, Show a time
except that of the President and Vice-President.

CHANGE TO:

6. Executive

The Executive shall include all officers of the Club and **nine (9)** members elected from the membership of the Club to act as the following Directors:

Membership Director, Program Director, Publicity Director,
Plants Sales Director, Trophies & Properties Director,

Newsletter Director, Show Director, **Website Director and
Garden Stuff Director**. A person may hold more than one

office at a time except that of the President and Vice-President.

Excerpt from Constitution and B y-Laws for the White Rock and District Garden Club

FROM:

7. Elections All officers and members of the Executive shall be elected at the Annual General Meeting and shall continue in office until the next annual general meeting. The President's term of office shall be a maximum of two (2) consecutive years. **Other members of the Executive shall serve a maximum of five (5) consecutive years. This does not preclude the Executive from being elected after a hiatus.**

CHANGE TO:

7. Elections All officers and members of the Executive shall be elected at the Annual General Meeting and shall continue in office until the next annual general meeting. The President's term of office shall be **a minimum of one (1) with a maximum of five (5) consecutive years.** Other members of the Executive **may serve in one or more positions without limitation to the number of years of service.**

Excerpt from Constitution and B y-Laws for the White Rock and District Garden Club

FROM:

11. Executive Duties The officers and directors form the Executive of the club. The Executive shall have the general management of the Club's affairs and shall plan and arrange for meetings, shows, lectures and other activities for the welfare of the Club. The Executive shall have the power to fill all vacancies that may occur during the year or to remove from office by a two thirds majority vote any official or member acting against the interests of the club. (REVISED section June 2018 see below: **The executive shall not make or incur expenditures exceeding \$100 unless approved by the general membership).** **An annual budget for club expenditures in the coming year will be prepared by October of each year for submission to the Executive meeting. The proposed budget will then be presented to the November Membership Meeting for discussion. Final approval of the budget will occur at the December Membership Meeting, and the Executive will be authorized to comply with the expenditure limits for the following year. If an increase in the budget amount is required, the General Membership must approve any such change.**

CHANGE TO:

- 11. Executive Duties** The officers and directors form the Executive of the club. The Executive shall have the general management of the Club's affairs and shall plan and arrange for meetings, shows, lectures and other activities for the welfare of the Club. The Executive shall have the power to fill all vacancies that may occur during the year or to remove from office by a two thirds majority vote any officer or member acting against the interests of the club. **The executive shall not make or incur large expenditures over the amount of the yearly budget by category unless approved by the general membership. The executive with quorum can approve an extra-ordinary one-time expense up to \$200.00.**
- An annual budget for club expenditures in the coming year will be prepared by October of each year for submission to the Executive meeting. The proposed budget will then be presented to the November membership meeting for discussion. Final approval of the budget will occur at the December membership meeting and the Executive will be authorized to comply with the expenditure limits for the following year. If an increase in the budget amount is required, the General Membership must approve any such change.**

The club has had difficulty in the past few years recruiting and keeping executive members in attendance at executive meetings, thus the restriction of a quorum of 8 resulted in several executive meeting where club business could not be completed. To reduce this restriction we suggest the following change:

Excerpt from Constitution and B y-Laws for the White Rock and District

Garden Club:

FROM:

- 17. Quorum** Eight **8** members of the executive shall constitute a quorum.

CHANGE TO:

- 17. Quorum** Six **(6)** members or **50%** of the executive **positions currently filled** shall constitute a quorum.

WRGC --By-Laws

Minor wording changes are suggested in the By-law section with the exception of moving the Parlour Show Recording Secretary position to committee status. They

are highlighted in green:

**Excerpt from Constitution and B y-Laws for the White Rock and District
Garden Club:**

FROM

14. General Meetings General meetings shall be at the call of the Executive and shall, whenever possible, consist of a business meeting, a lecture or demonstration by an expert in some branch of horticulture, and/or a parlour show according to the year's Schedule

CHANGE TO:

14. General Meetings General meetings shall be at the call of the Executive and shall, whenever possible, consist of a business meeting, a lecture or demonstration by an expert in some branch of horticulture, and/or a parlour show according to the year's Schedule **as posted on the clubs website.**

FROM

- 24. Committees** In addition, several standing committees will be formed. These committees shall report to the Executive. They are: Tea Convener, Sunshine, **Archives Library**, Decorating, **(remove)Newsletter**, Nominating Chair, **Show Chair**, and such other positions the executive may decide upon to better serve the needs of the club (**additional Raffle, Media, Tidy-Up**)

CHANGE TO:

- 24. Committees** In addition, several standing committees will be formed. These committees shall report to the Executive. They are: **Welcome person(s) Raffle Committee, Kitchen Committee**, Sunshine, **Historian**, Decorating, Nominating Chair, **Parlour Show Recording Secretary, Tidy-up, Equipment/Media Person(s), Website Committee** and other positions the executive may decide upon to better serve the needs of the club.

NEW:

25. Cash Reserves/Investments

The current account should be maintained with a balance sufficiently to cover 50% of a yearly budget as a contingency reserve. Surplus funds can be invested in short terms, as recommended by the Treasure with approval of the membership at the Annual General Meeting. All short term investment will expire/renew in the spring.

Budgeting Process

Multi year budget and expenses -- rounded to nearest dollar

	Budgets			Actuals		
	2022 Approved Budget	2023 Approve d Budget	2024 Suggested Budget	2022 Dec YTD Total	2023 Aug YTD Total	2023 Variance to Budget
INCOME						
Membership (70)	1,738	1,750	1,750	1,918	964	786
Newsletter	40	40	30			40
Garden Stuff/misc other	363	350	400	559	385	-35
Raffle	205	300	300	297	256	44
Bank Interest	58	100	100	58	93	7
Fundraiser: Ocean Park Plant sale	4,825	4,000	4,000	4,805	4,988	-988
Trips (non-member fees)	500	240	250		240	0
Donations				145		0
Advertising				40		0
Total Income	6,445	6,780	6,830	7,822	6,925	-145
EXPENSES FOR THE WHOLE YEAR (rounded)						
Rentals- meeting hall	1,050	800	1,300	500	450	350
Hall Cleaning & Setup		700	700	570	420	280
Rental - Plant Sale H all		340	340		326	15
Newsletter	200	50	50	38	35	15
Nametag draw 50/50	350	150	150	125	96	54
Judges	310	300	300	220	155	145
Archives	150	200	200	121	200	0
Speakers	800	1,000	1,000	725	200	800
Trips	500	1,000	1,000	390	858	142
Council of Gardens	250	250	250	221	248	2
Social Media	315	325	325	315	464	-139
Membership /trophy /tags	100	50	75	158	105	-55
Floral Circle	200	200	200	200		200
Show expenses	260	150	150	96		150
Plant Sale(Fundraiser expenses))	500	500	560	1,074	827	-327
Publicity/Brochure printing	100	100	200	0		100
Workshops/Events/Entertainmen	600	500	500	1,284		500
Kitchen Supplies	150	70	100	328		70
Sunshine	20	50	25			50
Zoom		220	0	224		220
Miscellaneous	100	150	200		217	-67
Total Expenses	\$6,255	\$7,105	\$7,625	\$6,589	\$4,601	\$2,504
Under (-over) Budget	\$190	-\$325	-\$795	\$1,233	\$2,324	